

Winsford 1-5 Executive Board Meeting – Minutes

Date: 1st December 2023
 Location: Tithebarn
 Time: 12:30pm

Present: Name	Company	Name	Company
Pete Price (PP)	Office Essentials	Gill Williams (GW)	Cheshire West and Chester Council
Darren Alley (DA)	Saint Flooring	Lee Donoghey	Onetek
Phil Lomas (PL)	Propertywise	Jason Murray (JM)	Cheshire Police
Simon Schofield	Jack's	Adam Gerrard (AG)	Groundwork CLM
Stuart Bingham (SB)	Councillor for (Winsford Over and Verdin)	Hugh Shields (HS)	Groundwork CLM
Jane Hough (JH)	Groundwork CLM	Stephanie Leese (SL)	Groundwork CLM
Apologies:			
Robin Ashley (RA)	Coveris	Angela Lathwood (AL)	Synetiq
Nick Stone (NS)	Advanced Medical Solutions	Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council (Wharton)
Apryl Biddle (AB)	Tithebarn		

		Actions
<p>Welcome</p> <p>Apologies and approval of last meeting minutes</p> <p>Declaration of interest</p>	<p>PP welcomed all to the meeting. Apologies were received from Apryl Biddle, Robin Ashley, Nick Stone & Angela Lathwood. PP thanked Tithebarn for hosting.</p> <p>Actions from the last meeting</p> <ul style="list-style-type: none"> • HS to link with Bob Curson. Struggling with contact details. Suggested to contact the library or speak on Social Media. PL will pass JH the details. • HS has updated the defib map and sent out to all the businesses. • NP has not come back to HS regarding road conditions or the action plan. Road conditions are currently poor. AG suggested now is the right time to push hard on this as the contract is now in place. • GW has emailed HS regarding the areas by Meridian and Antalis. In talks with Cadent to get this sorted. • HS and GW have not looked at the levy increase for the new developments. 	<p>GW to report back on Cadent.</p> <p>AG and HS will check the website weekly for levy updates.</p>

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	<ul style="list-style-type: none"> JH has been looking at the debtors ledger. CWAC have collected 97% of the levy and have been chasing down the historical debt. Currently £8k of debt and each account has a liability ordered issued to it. CWAC are being very proactive – new transactional services manager. HS is looking for another quote to look at the safety of the poles. Cheshire Fencing has been painted on the south end and half painted on the north end (left the side that is damaged). PL has spoken to a company who deals with banner poles. All road signs have been washed and cleansed. Box planters have bedding plants in. JH has scanned and emailed Homestyle’s Plan. <p>The minutes and actions from the previous meeting were approved as a true and accurate record.</p> <p>PL declared an interest as the director of PropertyWise. PP declared an interest as a trustee from Changing Lives Together.</p>	<p>HS to speak to Streetscene about jetwashing the planters to cleanse them.</p>
<p>Winsford 1-5 Accounts</p>	<p>JH went through the finances with the board.</p> <p>Income includes the April and September levy. Have since got a debtors ledger. Out of £113k, £109k has been collected. £77k has been spent to date on projects. Main areas of spend are capital investment in to CCTV and mobile security patrols due to traveller incursions. Budget is usually £12k a year – need to monitor when patrols are being put on. Monitoring costs have gone up for CCTV due to more cameras. £30k has been invested in training courses.</p> <p>Task and Finance finish group will be set up to set budgets.</p>	<p>JH to set up task and finish finance group.</p>
<p>Project Update Report</p>	<p><u>CCTV</u></p> <p>All cameras are now deployed. ANPR cameras have not been upgraded. Alpha Omega have been trained on the new features. Technology is now all up and running. 40 CCTV and 2x ANPR cameras.</p> <p>HS to raise the ANPR joining the national network with the Crime Commissioner. Will be checked with Gareth Wrigley first.</p>	<p>HS to chase Cheshire Police on ANPR being in the national network and speak with Crime Commissioner.</p>

Next stage is to find out what the board is looking for from the CCTV in terms of data. PP – used to have data on the speed signs that is no longer accessible. Can there be a report on the number of vehicles. LD – now does a DVLA look up to see if the reg plate is valid and using this data can find out the number of vehicles passing through. Can check fuel type and Co2 emission of the vehicle. SS – speak to firms that would be interested in this and find out what is required – lunchtime workshop/webinar to find out who is interested and what they require. A lot of money in Net Zero projects. PP – cannot see a tangible benefit. JH – raising the profile of Winsford Industrial Estate regionally is important. AG – if the data is already there can this be put on the Winsford Industrial Estate website? With the information could get grant money to invest in further ANPR cameras.

Local Transport Plan is out for consultation now – opportunity to feed in to this. Is the network right for businesses. PL – unacceptable there is no bus service on to the Industrial Estate. Can look at the data of vehicles coming on via the CCTV data.

Transport Decarbonisation Demonstrators – UK registered businesses can apply for a share of £2mil to develop place based solutions to transport decarbonization with local authorities. Closes Mon 8th Jan 24. Groundwork can apply as the BID.

Why are bus services not viable? Is it because they were not needed or because they were not reliable. Funding should go towards a proper survey in businesses to see who would utilise a bus. SB – would like Cllr Cooper to be invited to a meeting to discuss One Mid Cheshire plan.

DA – would like a right turn traffic light signal to alleviate traffic on the estate. Traffic light changes would require major infrastructure work.

Can use the ANPR cameras to get data on vehicle movements at each exit. Hard data will make a project more likely to be undertaken by Highways. AG – can a report be provided with the details needed.

Security

Security Action Plan – Alpha Omega monitoring. Meeting on Tuesday with Alpha Omega to focus on how incidents are reported. Improvements on how incidents are reported and improvements

LD/SS/HS to put on online workshops to look at the data from CCTV cameras.

HS to invite Cllr Cooper to next meeting.

LD to provide a report on the exit information off the Estate.

AG will get data off LD and feed this in to GW’s contact for the transport plan.

HS will speak to businesses to fill in the consultation.

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	<p>on how reports are received. Currently the response time is 48 hours – this needs to be improved depending on the type of incident. Would like this to be a minimum of 2 hours. Damage and Vandalism may be 24 hours. If patrolling the cameras and discovering an incident this should be immediate.</p> <p>SS – needs a better process – reported a missing skip but no action from the police.</p> <p>Categories will be set to hold Alpha Omega to a response time.</p> <p>Needs to be understood what data can be released.</p> <p>Unified security could be initiated across the estate.</p> <p>Can get road signs which flash up saying there is no Tax and MOT on the vehicle.</p> <p>Police have done a covert operation with businesses to assess their security. Some were very secure, some were not. Crime Prevention Officer visit will go to the worst ones. Feedback from businesses afterwards were grateful. Vast majority were compliant and very good. Will look to re-do the exercise next year.</p> <p>There have been 17 reported crimes on the estate so far this year.</p> <p><u>Wellbeing Support</u></p> <p>HS has sent out information to all the businesses on mental health training.</p> <p><u>Recycling</u></p> <p>HS and NP have had a meeting regarding recycling on the estate – HS has put out an email to businesses to share the cost of their recycling. Looking at a pilot scheme to recycle on the estate with Cheshire Recycling. This will be sent out as a bulletin and email.</p> <p><u>Estate Features</u></p> <p>History of the estate needs to be incorporated. What would the board like to see? This will be picked up in the finance task and finish group.</p> <p>Health Intelligence have left the estate now and moved to Middlewich.</p> <p>GW - UK Shared Prosperity Fund grant – businesses have got the grant and others have put in for this and are being considered.</p>	<p>HS will forward crime reference number over.</p> <p>AG will come up with a clear plan for pings for reg plates and the actions that can be taken afterwards.</p> <p>HS will share with businesses on the estate to see if any other businesses want to take up the offer.</p>
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	<p>CWAC have been working with AMRC Airbus factory who want to work and engage with businesses. Have also been working with the Hartree Centre in Daresbury – experts at digital options.</p> <p>15 training courses have been put on since September and all have been well attended.</p>	<p>GW will give HS the information to share with the estate.</p>
<p>AOB</p>	<p>Encampments – Cheshire Police would like a list of companies that are happy for the BID to act as the voice to ask the encampment to leave.</p> <p>PP thanked all businesses for attending, thanked Tithebarn for hosting and closed the meeting.</p>	<p>HS to provide Cheshire Police the information.</p>

Date and location of next Winsford 1-5 Executive Board meeting: TBC