

Winsford 1-5 Executive Board Meeting – Minutes

Date: 20th June 2023
 Location: Tithebarn
 Time: 12:00pm

Present: Name	Company	Name	Company
Pete Price (PP)	Office Essentials	Apryl Biddle (AB)	Tithebarn
Darren Alley (DA)	Saint Flooring	Phil Lomas (PL)	Propertywise
Angela Lathwood (AL)	Synetiq	Gill Williams (GW)	Cheshire West and Chester Council
Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council (Wharton)	Jason M (JM)	Cheshire Police
Jane Hough (JH)	Groundwork CLM	Carl Laing (CL)	Cheshire Police
Hugh Shields (HS)	Groundwork CLM	Steve Bishop (SB)	Cheshire Police
Stephanie Leese (SL)	Groundwork CLM	Hayley Owen (HO)	Cheshire West and Chester Council
Apologies:			
Robin Ashley (RA)	Coveris		
Nick Stone (NS)	Advanced Medical Solutions		

		Actions
Welcome Apologies and approval of last meeting minutes Declaration of interest	<p>PP welcomed all to the meeting. Apologies were received from Nick Stone and Robin Ashley. PP thanked Tithebarn for hosting.</p> <p>Actions from the last meeting</p> <ul style="list-style-type: none"> • HS looked in to features for the estate that celebrate the local heritage of the area. • HS has met with Phil Lomas regarding the scheduled maintenance. HS has sent out two quotes for repair of Cheshire Fencing. • Poles and banners need to be annually maintained. • HS has sourced another defib. • HS has reported sink hole off Road One through the channels. • GW has asked Property regarding the fencing and stone on the floor. GW is still waiting to hear back from Property. 	<p>Wil link in with local historian Bob Curson.</p> <p>Defib map to be updated.</p> <p>NP to pick up road conditions on the action plan.</p> <p>GW to re-pick up with Property.</p>

The UK's First Industrial Estate Business Improvement District

	<p>The minutes and actions from the previous meeting were approved as a true and accurate record.</p> <p>PL declared an interest as the director of PropertyWise. PP declared an interest as a trustee from Changing Lives Together.</p>	
<p>Winsford 1-5 Accounts</p>	<p>Draft accounts were presented – waiting to go to auditors. £107,692 - £99k has been paid over by CWAC Business Rates Team</p> <p>Total income of £206,584 with expenditure of £140,199. This is in line with the current budget apart from training – the board had agreed to increase the training budget.</p> <p>JH asked if there were any questions.</p> <p>PP – can GW work with HS to work out what the increase in levy will be when the new development comes in to play. Business Rates Team can do some estimations but these are subject to change.</p> <p>Previous year debt has stood at £13k. All have liability orders and all are being chased until avenues have been exhausted (business gone in to liquidation). One active account not paid from 20-21 but have paid for 22-23. JH will pick this up with Nick Joinson at Business Rates. HS will make contact via phone. If no further progress, no further access to BID training courses.</p>	<p>GW and HS to look at levy increase for new development.</p> <p>JH to speak with NJ. HS to phone.</p>
<p>Project Update Report</p>	<p><u>Encampments</u></p> <p>Illegal encampment at Henkel and it was agreed that the Police response was poor. This was brought up at a meeting with John Dwyer who agreed. HS has spoken with Northwich Police Chief Inspector and devised a plan. HS has also met with two officers from prevention. S61 is not being used correctly. HS will speak with security companies and ask them to wear body cams.</p> <p>HS has been sent through a new agreement with the police.</p> <p>JM – police responses weren't good enough and has done a review in to why. Operational focus on dealing with the encampment as an encampment. It was failed to recognise that significant criminal offences had occurred. Crime Scene Investigator was assigned but the issue had been closed down as an encampment and not that crimes had occurred. DNA samples brought mixed profiles that did not match on the DNA database.</p>	

Second encampment at Arriva were moved on quickly and 3 were arrested.

AL – asked if the police pro-actively contact other boroughs. This depends if there is any knowledge. Greg Taylor is current Gypsy Traveler Liaison Officer. Will conduct a site visit. If the encampment is affecting business, this is looked at with S61.

PP was disappointed with the police in terms of the response to encampments on the estate over time.

AL – asked what the process was if caravans get towed away. Not allowed on the same plot of land again in the next 12 months.

DA – after the encampment had shoplifted from BP the police had no powers to stop the encampment from settling elsewhere on the estate. Different land owners. Legislation needs changing.

A number of things are being done from a training perspective.

Briefings – if a crime is committed – officer responsible reports it.

Was agreed that Carl and Ste would attend monthly security meetings. Will attend the quarterly board meetings. Carl is Wharton PCSO and Ste is dedicated 1-5 engagement officer. Will also be contributing to the BID newsletter and there will be monthly police surgeries.

Have a news feature on the website under the partners page with photographs. Engagement will be ramped up.

PP – is not satisfied with the response from the police in terms of illegal encampments.

Doing a review on the ANPR set up and whether this can be incorporated in to the National System.

Information sharing agreement is being reviewed by JH.

Looking at covert reality testing of security of some businesses – useful to feedback to security directors.

PP thanked JM for attending.

HS2

HS sent out information to the board regarding HS2. One of the phases may affect the local area. Government has put HS2 on hold.

	<p>Cheshire West have put a petition in. Decision is a National decision. If it does go ahead, looking to mitigate issues in people being able to get to work and so businesses can function.</p> <p>HS2 contact can be invited to the AGM.</p> <p><u>Training</u></p> <p>Take up for the BID-funded training courses is at an all time high and there are continual waiting lists for courses. It was proposed to maintain the level of training budget as the year prior.</p> <p>The training budget was set at £35k for the year. £5k of this is for FLT training.</p> <p><u>Estate Features</u></p> <p>HS will speak with the local historian regarding the features. HS and PL will speak regarding the Cheshire Fencing. £2600+VAT for the poles. This price was approved. This will now progress.</p> <p>Planters – HS will speak to Streetscene regarding the planters and having them cleansed. BID pays for this as the BID owns it. Seats need to be re-painted and one to be repaired. BID does not pay for those on Meridian House.</p> <p>PL and JH will have a discussion about the flower meadow in front of the sub-station.</p> <p>Homestyle GB are looking to put a sign up to increase visibility. Looking to expand. It is council land and need to get permission before a planning application is submitted. JH will scan and email the hard copy document.</p>	<p>HS to invite HS2 contact to Winsford 1-5 AGM.</p> <p>HS to progress Cheshire Fencing and planters being cleansed.</p> <p>JH and PL to discuss flower meadow.</p> <p>JH to scan and email the hard copy document of Homestyle GB's plan for a sign.</p>
<p>AOB</p>	<p>GK – De-carbonisation project looking at Net-Zero opportunities funded by the council. Issues have been with general capacity on the estate. 5 sub-stations which supply the estate which are close to capacity. Advanced Medical Solutions are working out what capacity exists. If there are multiple businesses that benefit – would the BID be happy to fund costs to studies for capacity. PP is reluctant to pay without a proposal without an impact or total budget. If it is a problem with capacity – who will be benefitting, and shouldn't they be paying for it?</p> <p>Those businesses that may benefit may want to have discussions regarding sharing the costs.</p>	

	<p>PL has worked on a project at Cheshire East.</p> <p>United Utilities – how long will the road be blocked off.</p> <p>PL – salt was mentioned for the features. Other ideas – can be put out to local schools. A statue would be good.</p> <p>AGM – this will be set for September.</p> <p>PP thanked all businesses for attending, thanked Tithebarn for hosting and closed the meeting.</p>	<p>HS to book in AGM</p>
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Date and location of next Winsford 1-5 Executive Board meeting: September – before AGM.