

Winsford 1-5 Executive Board Meeting – Minutes

Date: 27th January 2023
 Location: Advanced Medical Solutions
 Time: 12:00pm

Present: Name	Company	Name	Company
Pete Price (PP)	Office Essentials	Simon Schofield (SS)	Winsford 1-5
Darren Alley (DA)	Saint Flooring	Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council (Wharton)
Nick Stone (NS)	Advanced Medical Solutions	Gill Williams (GW)	Cheshire West and Chester Council
Jane Hough (JH)	Groundwork CLM	Stephanie Leese (SL)	Groundwork CLM
Hugh Shields (HS)	Groundwork CLM		
Apologies:			
Apryl Biddle (AB)	Tithebarn		
Robin Ashley (RA)	Coveris		

		Actions
<p>Welcome</p> <p>Apologies and approval of last meeting minutes</p> <p>Declaration of interest</p>	<p>PP welcomed all to the meeting. Apologies were received from Apryl Biddle, Robin Ashley and Greville Kelly.</p> <p>Actions from the last meeting</p> <ul style="list-style-type: none"> • HS to organise Christmas Security Meeting. This has been done – a few businesses turned up. Email was sent out regarding security. • JH to provide a report on debt to the BID. JH will be working on this towards the end of March to see what the position is towards the end of the financial year. Level of detail JH gets is far superior than pre-pandemic. Need to look at whether it is worth it chasing the debt. • £5k to spend on training courses for BID businesses – these have been put on and the BID is within budget - £1,514 left to spend before 1st April. 	<p>JH will provide a summary analysis at the next meeting.</p>

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	<ul style="list-style-type: none"> • SS and HS have spoken with LD regarding the CCTV project. SS is reluctant to invest at present due to limited information available from LD. LD needs to provide more info to the board. • HS has spoken to Changing Lives regarding a cardboard scheme. This needs to be explored further. • GK, HS and GW have spoken to Rula. Petrol Station and Storage Unit until interest picks up. GW has not had an update yet. The concerns were escalated with the council regarding local businesses on the estate being priced out. No more building at present due to lack of interest – it is overpriced and poor client relationships. • HS has sent out the proposal to the board regarding the entrance features. The large boards have now gone. It is confirmed that Road One Roundabout is the entrance – need a welcome feature – “Welcome to Winsford Industrial Estate”. Need to be a feature at both ends of the estate. PP does not want to spend money on generating ideas. Looking for a welcome feature – not just a sign. An ornament or statue that stands out and is tied in to local heritage. • Christmas tree did not go ahead. JH has spoken to Northwich Town Council and they do not know the column number. If it is the developer that has removed the electrical socket, CWAC can bring them back to replace. Cheshire Fencing is also in poor condition. JH and HS will continue to chase with Perrin. • HS will speak to Meadow Bank Social Club RE the quiz. <p>PP declared an interest as a trustee from Changing Lives Together.</p>	<p>HS and SS to arrange another meeting with LD.</p> <p>HS to look at any funding applications to support with this.</p> <p>HS to contact design companies to get some designs.</p> <p>HS to pick up with Carmel and to look in to the history of Winsford. NP/GW will send HS the details.</p> <p>HS to pick up the Cheshire Fencing with the developer.</p> <p>HS will speak with Meadow Bank Social Club.</p>
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<p>Winsford 1-5 Accounts</p>	<p>JH presented the financial report – there were no questions.</p> <p>BID levy income is where it should be at present. Money has been drawn down as planned. The BID is in a healthy position. Groundwork have improved the systems used internally.</p> <p>Expenditure items – Crime Prevention and security – upgrading the CCTV system and this first phase has been completed and paid for. Budget is available to pay for the second phase. Website is nearing completion and funding will go towards this.</p> <p>Would the surplus be used to pay for debt recovery? – No, the local authority will chase this.</p> <p>BID 5 – potential for CWAC to ask for a contribution towards collection of BID levy in the future. This is consistent with BIDs across the country and CWAC are currently the only ones that don't charge. This is a conversation for BID 5 as the proposal has already been approved for BID 4.</p> <p>PP asked when people would be coming in to the new developments? This is when the valuation officer values the properties – this could take up to 6 months. It is charged retrospectively – should get a BID levy from them from when they move in. They are eligible for the services of the BID.</p> <p>Rula have asked what services the BID will provide so they can set their service charge level. The BID cannot backfill services. The service charge will occur to common areas – land is currently in private ownership. Need to ensure the new development works together with the existing estate.</p>	<p>HS and JH to continue discussion with Rula. Board member(s) to be present as well to manage expectations.</p> <p>GW to invite Graham Pink to present on the new development so the board can understand the processes behind it and the relationship with Rula.</p>
<p>Project Update Report</p>	<p><u>CCTV</u></p> <p>SS has spoken to LD. There is a new camera system. The analytics and capabilities are better and the cameras have ANPR. Not a major budget change. The cameras are better with better analytics capabilities. Data is stored with the camera company and is stored in the UK. Information is too limited to make a decision without doing thorough due diligence with LD and the company involved. SS has requested more details and for LD to present to the board. PP – if LD wants to change it all then the BID will need to go out to re-tender.</p>	

	<p>New cameras can track vehicle movements/fuel types. The data can inform about air quality and can label the Industrial Estate as a Smart Estate – beneficial for funding.</p> <p>NS – how would businesses access data? Winsford 1-5 would have access to the data. The cameras have facial recognition on people and vehicles for crime prevention. This is reducing the cost of Alpha Omega having to sort through footage. This is also beneficial to the Police.</p> <p>PP – will this technology be cheaper in 12 months? DA – will the software be out of date in months?</p> <p><u>Road 3/5 Proposal</u></p> <p>NP – Road 3 there have been complaints regarding parking on the road. Road 3 scheme – blanket double yellows apart from accesses. This went to consultation which has closed on 8th January with no objections. Feedback from businesses was positive. Road is currently dangerous. This will progress and NP is pushing to do this as quickly as possible. NP will get this backed up with enforcement. Needs to be a strong communication piece with the businesses – even leaflets on cars.</p> <p>PP asked if there was a proposal on where the displaced cars could go? NP – this would be private parking.</p> <p>There are no discussions regarding Road Five at present due to enforcement and the current schemes in operation. Needs to be good communication.</p> <p>Gritting is on bus routes. Side roads are not covered. Surplus could cover gritting on the side roads which aren't covered. NP – this shouldn't be a problem from the council's side.</p> <p>Roads Two, Three, Four, Five and Ion Path. Not Oasis.</p>	<p>SS will get information on what data is available and who can access it. It is being run in City Centres already.</p> <p>HS to speak with Johnsons and other businesses in person regarding the double yellows and put together a communication plan – leaflets.</p> <p>Police will distribute this information via PCSOs.</p> <p>HS to get costs for gritting the side roads from Property Wise/other quotes.</p> <p>NP to check that the side roads can be gritted by private companies.</p> <p>BID would need to check the liability. Gritting to go on the agenda for the next meeting.</p> <p>JH will sense check on liability.</p>
<p>AOB</p>	<p>SS has now completed on the NASH building.</p> <p>New businesses on the estate – one on Artis Park and another at H&M.</p> <p>HS2 – Does NP know more about Clive Green as a super transport plan? Nothing further has come out of this yet.</p>	

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	<p>Each region is having to complete a local skills and improvement plan which will shape funding. Employer engagement side is managed by the Pledge. Survey to complete. There are five virtual session in addition.</p> <p>Corporate Social Responsibility recruitment opportunities with younger people that need opportunities – Changing Lives would be interested in this. GW would like businesses to look through the document for fair employment and feedback.</p> <p>UK Shared Prosperity Fund to be spent by March. Start up programmes and investment funds.</p> <p>Low Carbon Project – telephone service and energy audits.</p> <p>Workspace Provision – in Chester for Phase 1 to support businesses. This will be rolled out in year 2 and 3.</p> <p>Website – displayed the new design of the website. It was agreed to go live and the Business Directory to be added when finished.</p> <p>PP thanked all businesses for attending and closed the meeting.</p>	<p>HS and SL to send out survey.</p> <p>HS will send the document out.</p>
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Date and location of next Winsford 1-5 Executive Board meeting: 27th April 2023. Advanced Medical Solutions.
Will be an additional CCTV Meeting via TEAMS.