

Winsford 1-5 Executive Board Meeting – Minutes

Date: 21st April 2023
 Location: Tithebarn
 Time: 12:00pm

Present: Name	Company	Name	Company
Pete Price (PP)	Office Essentials	Simon Schofield (SS)	Winsford 1-5
Darren Alley (DA)	Saint Flooring	Apryl Biddle (AB)	Tithebarn
Nick Stone (NS)	Advanced Medical Solutions	Gill Williams (GW)	Cheshire West and Chester Council
Robin Ashley (RA)	Coveris	Angela Lathwood	Synetiq
Jane Hough (JH)	Groundwork CLM	Phil Lomas	Propertywise
Hugh Shields (HS)	Groundwork CLM	Adam Gerrard	Groundwork CLM
Stephanie Leese (SL)	Groundwork CLM		
Apologies:			
Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council (Wharton)		

		Actions
Welcome	<p>PP welcomed all to the meeting. Apologies were received from Nathan Pardoe. PP thanked Tithebarn for hosting.</p> <p>Actions from the last meeting</p> <ul style="list-style-type: none"> • HS and SS have had two meetings with LD • HS has looked for applications for funding for sculpture installations <ul style="list-style-type: none"> - HS has not spoken to design companies for designs. Has looked online. - HS has contacted Carmel and will be meeting with her. GW – need to work with a creative company. - Features for Winsford’s history include salt mines and rivers – PP suggested features on each road. • Cheshire Fencing – cannot find out who has done the damage to the fencing. Fencing is on the insurance so will try and make a claim. • Winsford Quiz – was successful and won by Saint Flooring. • HS has spoken with Rula and Legat Owen. The BID will possibly be taking the land from the left-hand side of the 	<p>HS to speak with design companies regarding Sculptures.</p> <p>HS will speak with Carmel or a creative alternative.</p>
Apologies and approval of last meeting minutes		
Declaration of interest		

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	<p>roundabout and a small amount near the roundabout – this will be part of the maintenance schemes of the BID.</p> <ul style="list-style-type: none"> - PP – is there an idea of what the increase in BID levy is? JH – not yet as not built. Will be rated by sq ft. x sector type. • HS has spoken to all businesses on Road Three – PP thanked HS and NP for all their work liaising with businesses regarding the double yellow lines. • Gritting – unable to grit on the estate due to insurance and the public realm. Due to it being an adopted public highway this responsibility falls with Highways. <p>The minutes and actions from the previous meeting were approved as a true and accurate record.</p> <p>PL declared an interest as the director of PropertyWise.</p> <p>PP declared an interest as a trustee from Changing Lives Together.</p>	<p>PL will meet with HS to get a price for the maintenance. This could be a 100% increase compared to what Propertywise does at present</p>
<p>Winsford 1-5 Accounts</p>	<p>Internal ledgers are currently being closed down. Waiting for CWAC to close down the year end accounts. Once this has been reconciled, there will be another payment at the end of April.</p> <p>Currently over £100k in the BID bank account. Costs are within budget at the moment. Contribution to upgrade Phase 2 of the CCTV. AG has been invited to the meeting to discuss the technical side of the project with CWAC.</p> <p>JH asked if there were any questions? There were none.</p> <p>Spend goes on Crime prevention and security, training, support to businesses and environmental asset upkeep.</p> <p>Spending has been held back due to the new development, and once complete, investments can be made in to that area including entrance features.</p> <p>PP asked if there was a defib in the Service Station. If not, the BID can help part fund with local councilors.</p> <p>TWM traffic calming signs used to get the data of vehicle numbers on the estate however the company was sold and the reports are no longer available. Too expensive to buy the data so will wait for the ANPR cameras.</p>	<p>HS to enquire if there is a defib in the service station.</p>

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	<p>JH has got an up to date debtors ledger from CWAC. Since 2020 there is outstanding debt of £15,700. Debts have not been written off. JH will sense check accounts with PP and HS to see if they are still trading on the estate. CWAC collects the money for the BID levies. View of the board was not to let off the bad debt and try and collect it.</p>	<p>JH to get details per account of value of debt, age of debt, and whether they are still on the estate.</p>
<p>Project Update Report</p>	<p><u>CCTV</u></p> <p>Proposal has been put forward to upgrade the current cameras which are 10 years old. ANPR cameras will be upgraded. HS and SS have been leading on the project and have been speaking with LD from Onetek. SS is happy with where the data is stored and who can access it – is encrypted with a double key.</p> <p>CWAC are 216 days behind at looking at applications. The CCTV cameras will help with how the estate is branded for the future – a lot of data can be tracked to help win tenders with regards to carbon emissions.</p> <p>Can set up a quarterly pack for meetings with reports on the information.</p> <p>New cameras and software are an improvement. Another 2 months waiting for the council.</p> <p>AG – 3 main items came back from Highways. Being stricter than previously and new policy advice with equipment on columns. Unstable columns as an issue does not affect Winsford. Wind issues need to be looked at as it could impact the ability to record data. This was queried with LD – as the cameras are close to the column there is enough stabilisation to negate that factor.</p> <p>Power Consumption – CWAC need to see emails with LD and Scottish Power regarding how much Onetek will pay annually with power consumption. Need to agree how much power it will use per year, how much will be paid, then this will be shown to CWAC.</p> <p>The order will not be placed until this information has been supplied to Scottish Power.</p> <p>Timescales – working on the 216 days for planning application. Once approved the cameras can be installed.</p> <p>AG would advise on having public dashboards.</p>	

May be holes in the data – foreign vehicles will not be linked to the DVLA. LD stated it can recognise foreign vehicles. Can get data on international trade.

There were no questions.

Manor Royal BID

HS will be going to Manor Royal to look at the BID there. Manor Royal is a very green estate. HS is looking for ideas to bring back to Winsford. SS will also visit if down in the area.

Encampments

Encampment arrived on the estate near the service station. Broken in to Henkel and parked 11 vans and caravans on Henkel’s property. Police were contacted and could not see a sign of a break in. At 4am the police were called again as the alarm went off – MC1 was broken in to and was stripped. Police were told to remove themselves from the site as it was too dangerous. S61 to remove them was authorised. Cost was £53k this occasion, on the previous occasion it was £200k. HS has spoken to all businesses on Road Five and the security huts on the estate so all businesses were aware. Meeting with the Police Commissioner to discuss on 4th May. One of the biggest problems on the estate is traveler encampments.

Current protocol is to fund increased patrols until the encampment has left.

Gadbrook Park has got an injunction but this wouldn’t be recommended for Winsford. Need to get landowners and business owners to join in, and is costly.

Could protective entrances be looked at – no as it is a major highway. Patrols needed at each end if travelers are reported in the local area. Security was in place when the last encampment happened. PP would like to look at the protocol again after the meeting with the police – sub committee will be formed with DA and SS.

Budget can be set aside for encampments – 3 days of 24h guards with 3-4 guards. BID will talk to Alpha regarding the best solution.

HS to speak with Alpha regarding guards for encampments.

	<p><u>Net Zero</u></p> <p>Current UK SPF funding – de-carbonisation project and Groundwork has been commissioned for Race to Zero.</p> <p>Have so far held seminars on the estate and have had a good response.</p> <p>Groundwork are assessing the applications and conducting energy audits. There will be innovation grants in the summer.</p> <p>SS asked what happened with the Enerj8 engagement. Not engaged with the BID regarding this matter since they joined the estate.</p> <p>Opportunities on the Estate for shared resources and recycling which need to be explored.</p> <p><u>Meeting with John Dwyer</u></p> <p>Opportunity to talk with the highest level of the police force on 4th May. PP would like to put together an agenda.</p> <ul style="list-style-type: none"> - Travellers - Staffing - What policing resource covers Winsford - 101 system – needs to be better - Reporting Systems <p>Could look at a radio system that is linked with all security guards on the estate.</p> <p>AG would suggest HS speak to Against Business Crime. £200 per year for each radio. Radio is all recorded and links to camera control in Chester.</p> <p>BID will look in to a linked guard radio system.</p>	<p>HS to get costs for Radio System and to invite Against Business Crime to provide an overview at the next Board meeting.</p> <p>Guards Network – HS to put together a survey and HS to conduct visits to establish which companies have security guards.</p>
<p>AOB</p>	<p>AG listed the events in Northwich that will be taking place.</p> <p>PP thanked PL for attending.</p> <p>GW has sent HS information on exporting events.</p>	

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	<p>NS complimented the website design.</p> <p>HS – Road Four and Road One – Road Four has a large number of potholes. Road One has large pot holes. Road Three poholes have re-occurred. A large number of businesses need to report the same problem – get as many people to report it.</p> <p>AL – thanked for inviting to the board.</p> <p>PP – a lot of For Sale Signs up for sale at the moment. DA enquired whether Rula had purchased the land. PP – will Graham Pink come to speak to the board/AGM? GW – new head of board that Graham Pink sits on – GW and CWAC have escalated the issues.</p> <p>Harris fencing and stone gravel around the new development – locked gate behind this – what is the purpose of the fencing? Can this come down?</p> <p>BID will have a wish-list of projects that the BID can undertake.</p> <p>PP thanked all businesses for attending, thanked Tithebarn for hosting and closed the meeting.</p>	<p>HS to speak with NP regarding potholes.</p> <p>GW will check the terms with CWAC and Rula.</p> <p>GW/HS to invite Perrin to the next board meeting.</p> <p>HS will speak with CWAC to find out the purpose of the fencing and to try and get it removed.</p>
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Date and location of next Winsford 1-5 Executive Board meeting: Beginning of July.