

AGM Minutes

Winsford 1-5 Business Environment Group Meeting

Date: Friday 26th September 2014
 Location: Iveco, Road One, Winsford Industrial Estate
 Time: 12:00pm – 2:00pm

Present:

Name	Company	Name	Company
Pete Price	Office Essentials	Naomi Bates	Advanced Medical Solutions
Jane Hough	Groundwork Cheshire	Fay Lea	BAM Nuttall Signs
Greville Kelly	Groundwork Cheshire	Andrew Woodbine	AWE Cheshire Ltd
Stephanie Leese	Groundwork Cheshire	Elaine Fitzpatrick	AWE Cheshire Ltd
Christopher Denton	AOCC Ltd	Shaun Hardman	Iveco
Stephen Hill	AOCC Ltd	Lee Donaghey	OneTek
Chris Rowbottom	Weaver Vale Housing Trust	Emma Crabb	Winsford Police
Richard Robbins	LP Chemicals	Stephen Bishop	Winsford Police
George Ralston	STM	Neil Smith	Timstar
Matthew Pochin	Lamont Commercial Ltd	Steve Margerum	Finning (UK) Limited
Carl Quinn	Coveris	Iain Paton	Cheshire West and Chester
Jacqui Wood	Chemical Support Systems		

Agenda	Minutes	Actions
Welcome from the AGM chair	<p>Pete Price welcomed companies to the AGM and thanked everybody for their assistance over the past year, including members of the executive board, highways, Onetek and Winsford Police – in particular Inspector Dave Snasdell. PP gave a summary of what has been achieved over the past year aesthetically, including the traffic calming signs, bins, benches, revamped entrance boards and the current maintenance of the website. PP also went over some of the negatives over the past year, including the slight increase in security issues and the recent illegal travellers site. PP handed over to Iain Paton from Cheshire West and Chester.</p> <p>IP confirmed that the travelling showman site is no longer proceeding, and told the group of the new investment on the estate, including the redevelopment at Tiger Trailers and the various enquiries for other buildings on the estate. IP then handed over to Jane Hough.</p>	

<p>Voting for the new Executive and Chair</p>	<p>Voting papers were handed out to all eligible companies present to vote on the proposed new executive board and JH explained the vacancy available for the Executive Board.</p> <p>JH confirmed the proposed new board to be: Pete Price, Shaun Hardman, George Ralston, Richard Robbins, Lisa Lyons, and Chris Rowbottom.</p>	
<p>Executive Reports – Annual Report and Accounts</p>	<p>JH went through the annual report and accounts with those present, which were reviewed for the 2013/2014 period.</p> <p>JH highlighted the following from 2013/2014:</p> <ul style="list-style-type: none"> • Last year the Business Expo was delivered, with over 50 businesses exhibiting during the day. • The Annual Quiz night took place for Winsford Businesses. • There was a visit from the Police Crime Commissioner. • The projects and services provided by the Winsford 1-5 Business Improvement District. • The finances and expenditure for 2013/2014. <p>The voting papers were collected and counted.</p>	
<p>Announcement of AGM Results</p>	<p>The proposed executive board was approved by all eligible companies present using the voting papers.</p> <p>The Executive Board for the following year consists of the following:</p> <p>Pete Price – Office Essentials Shaun Hardman – Iveco George Ralston – STM Richard Robbins – Euro Lab Supplies Lisa Lyons – Basco Chris Rowbottom – Weaver Vale Housing Trust</p>	
<p>2014 – 2015 Project Plans</p>	<p>JH explained that the board looked at the feasibility of adding 2 cameras to the estate – with additional cameras on both Road 3 and 5, which would provide 90/95% coverage. JH also informed the board that the cameras on Road 1 and 2 had been moved. In terms of improving the system, there is an option for a dedicated computer to improve the resolution, as well as motion detection</p>	

	<p>sensors that would be deployed out of hours.</p> <p>JH touched on the fact that the Winsford 1-5 website was currently being developed. PP said that everybody would be notified when the website is up and running.</p> <p>JH informed those present that there was part funding for 2 defibrillators on the estate, which would go in All Your Appliances and Ruck Ltd. There would also be free heart start training for Winsford Employees provided by the BID. There would also be an offer to businesses if any wanted to get their own defibrillators.</p> <p>NB from Advanced Medical Solutions made an enquiry as to defibrillator training as they had a lot of staff who may want this. PP answered that the Executive Board would try to ensure that they could help with this.</p> <p>JH explained that the improvement of the banners at either end of the estate would be focused on during the latter half of the year.</p> <p>JH brought up the fact that the BID would finish on the 31st March 2016, and that the priorities for businesses in 2016-2021 would be discussed.</p>	<p>SL to create a register of defibrillators present on the estate.</p>
<p>Questions from the Businesses</p>	<p>Will the Business Expo be continuing on next year? PP answered that due to the logistics and the fact that there is no warehouse available (so no venue for it to take place in) it is unlikely that the Expo will return for 2015.</p> <p>Would Mike Kelly be retiring in 2015? PP answered that would be a decision for Mike to make.</p> <p>What is the correct protocol for moving travellers on from the estate? PP stated that the protocol from Winsford 1-5 is extra security provisions, that the travellers would receive a visit from the Estate Manager, and that the local authority would help and advise. If the travellers were on public land, then a health check would be undertaken by the new traveller liaison unit and a legal process to remove would begin. PP informed the group that a new document detailing what to do would be going on the new Winsford 1-5 website.</p>	

AOB	<p>PP told the group about the offer of Winsford 1-5 to support the Winsford Neighbourhood Plan. He informed everyone to go online and have a look, and that all Winsford residents would get a vote. PP also mentioned the opportunity for more land, as there are not many vacant buildings on Winsford Industrial Estate at the moment.</p> <p>Mike Kelly (absent from the meeting) had feedback that the estate was running extremely well and that it was exceedingly busy – all positives.</p> <p>The meeting was closed and PP thanked everyone for attending and thanked everyone for their support over the past year.</p>	
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Date and location of next meetings: TBC

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