

Winsford 1-5 Executive Board Meeting – Minutes

Date: Friday 24th July 2020
 Location: Online Zoom Meeting
 Time: 12pm

Present: Name	Company	Name	Company
Pete Price (PP)	Office Essentials	Hugh Shields (HS)	Groundwork CLM
Neil Winstanley (NW)	Advanced Medical Solutions	Jane Hough (JH)	Groundwork CLM
Apyrl Biddle (AB)	Tithebarn	Simon Schofield (SS)	Synetiq
Jacqui Wood (JW)	Chemical Support Systems	Stephanie Leese (SL)	Groundwork CLM
Cllr Nathan Pardoe (NP)	Cheshire West and Chester Council	Andrew Ralston (AR)	STM Power Transmission

		Actions
Welcome and Apologies Outstanding Actions Declarations of Interest and Approval of Minutes	<p>PP welcomed everyone to the meeting.</p> <p>Action points:</p> <p>NP was tasked with speaking to property about a thorough deep cleansing. This has happened.</p> <p>NP was asked to send over details of funding sources. This has been done.</p> <p>PP asked if there was a pot of funding left over from grants and whether there would be a second round. JH will get further guidance from Iain Paton regarding this.</p> <p>HS was to speak to Matt Pochin about cleaning up Navigation Park near the Electric Centre. HS is chasing this up still.</p> <p>HS looking for good news stories from businesses. This is an ongoing thing.</p> <p>CWAC have given the grant. JH raised an invoice and is waiting for this to go in to the BID bank account.</p> <p>HS has spoken to Colin Parker Rich about removing the posters. CPR has said he will remove these.</p>	<p>JH to speak with Iain Paton regarding if there will be a second round of funding.</p> <p>HS to chase Matt Pochin about cleaning of Navigation Park.</p> <p>HS to get good news stories from Winsford businesses.</p>

	<p>JH has spoken to the LEP regarding training and seminars and webinars. JH has spoken to CWAC and they are looking at an opportunity where we can tap in to their internal training package. This includes Mental Health and people coming back off furlough etc. JH has been speaking to Blue Orchid regarding grants for small businesses – launching a grant programme between 1k – 5k to businesses that have had to make changes to their businesses due to Covid-19. Can retrospectively apply. Groundwork has been asked to do a soft launch for Blue Orchid.</p> <p>There were no declarations of interest.</p> <p>The minutes of the previous meeting were approved as a true and accurate record.</p>	
<p>Winsford 1-5 Accounts</p>	<p>JH shared the accounts on screen for the members of the meeting. These figures were to the end of Year 4. The BID has spent within forecast and budget. £110k has been drawn down from CWAC and there is a 75k surplus from year before. The surplus is planned to be spent on particular projects in Year 5. There has also been a 5k grant from the government – the BID will keep hold of this for the time being.</p> <p>There were no questions on the finances.</p>	
<p>Project update report</p>	<p>HS outlined the details in his monthly report. HS is sourcing 3 quotes for a video about the benefits of the BID and what it is doing for the estate. There has been funding come forward from the government about supporting improvements in the Borough. Road Two has been selected for total resurfacing. In terms of issues with Lorries parking up – the short term solution would be restrictions put in place, the longer term solutions would be a lorry park. The Board was supportive of a lorry park. Restrictions are needed on Road Two and Five.</p> <p>HS discussed the pond and tree planting project. PP was unsure about more maintenance and funding costs.</p>	

	<p>GK has been speaking to CWAC and the LEP regarding the Covid response.</p> <p>Ruck Ltd have left the estate now. A company from Crewe has bought the building.</p> <p>There were no questions on the report.</p>	
<p>BID 4 Business Plan</p>	<p>JH has nearly finished the proposal document for BID 4. It is currently in draft format – JH will share with the team and then the board for feedback.</p> <p>BID 4 will look at new investments in to signage and CCTV, as well as continuing to maintain the current assets and entrance features. JH wants to utilise HS and SL to provide job brokering to retain local employment.</p> <p>Microlearn - SL to do an analysis to see how many businesses are signed up and using it on a regular basis so the board can decide on whether it is a return on investment.</p> <p>There are no proposed increases in the BID levy.</p>	<p>SL to look at Microlearn to see how many businesses are signed up and how often it is used.</p>
<p>AOB</p>	<p>There was no AOB and no further questions.</p> <p>JH and PP thanked everyone for attending the meeting. The meeting was closed.</p>	

Date and location of next Winsford 1-5 Executive Board meeting: TBC.