

AGM Minutes

Winsford 1-5 Business Environment Group Meeting - AGM

Date: Friday 22nd September 2017
Location: Henkel, Road Five, Winsford Industrial Estate
Time: 1:00pm – 2:00pm

Present:

Name	Company	Name	Company
Simon Schofield	Car Transplants	Naomi Bates	Advanced Medical Solutions
Jane Hough	Groundwork Cheshire	John Hankey	Henkel
Louise Ashley	Groundwork Cheshire	Steve Margerum	Finning (UK) Ltd
Apryl Biddle	Minsups	Jacqui Wood	CSS
Carl Quinn	Coveris	Jacqueline Wilson	CWAC
Matthew Pochin	Legat Owen	Steve Parry	Environment Agency
Kirsty Miller	PropertyWise	Adam Robbins	LP Chemicals
John Yates	Entu Group	Victoria Hart	Warrington & Vale Royal College
Marvin Smith	Warrington & Vale Royal College		

Agenda	Minutes	Actions
Welcome from the AGM chair	Simon Schofield welcomed companies from Winsford Industrial Estate to the meeting and introduced the AGM.	
	Thanks to Henkel for hosting the AGM were given. John Hankey gave a Health & Safety briefing. SS explained the process on how the executive board stand down and can put themselves forward for re-election along with any other eligible BID members.	
Voting for the new Executive and Chair	Voting papers were handed out to all eligible companies present to vote on the proposed new executive board. Jane Hough (JH) confirmed the proposed new board to be: Pete Price (as Chairman), Jacqui Wood, Apryl Biddle, Simon Schofield, Carl Quinn and George Ralston.	

<p>Executive Reports – Annual Report and Accounts</p>	<p>Jane Hough reported on Year 1 of BID 3 and which projects had been delivered along with the related expenditure.</p> <ul style="list-style-type: none"> • Installation of new banners at either end of the Estate. • New defibrillator and signage at Meridian House. • Purchase of security bike marking kits. • Christmas Tree and carol service event. • Appointment of new grounds maintenance contractor. • Introduction of Traffic Regulation Orders across the Estate. • Introduction of new training courses including Fork Lift Truck Refresher training, Employment Law and SEO. <p>JH explained that there is always a very high attendance for the Health & Safety training courses delivered by the BID. However, if there is a particular course(s) that businesses would like to add to the schedule can they please contact LA in the first instance.</p> <p>JH presented a summary of the income and expenditure of BID 2, plus a breakdown of the BID. JH invited any questions from any of the businesses on the accounts that are listed on the back of the pack. There were no questions received.</p> <p>JH spoke about plans for the remainder of this year, which commenced on 1st April 2017. JH explained that during 2017/18, the Winsford Industrial Environment Group will fund the implementation of a range of projects and services through BID 3 (2016-2021). These are listed in the Annual Report & Accounts document which was given to each business at the start of the meeting. This document is available to view on the Winsford website www.winsford1-5.co.uk</p> <p>JH asked the businesses if there were any questions – there were no questions from the businesses.</p> <p>JH thanked those who attended the meeting and the whole of the business community on the Estate for their confidence and support of the BID.</p> <p>The voting papers were collected and counted.</p>	
<p>Announcement of Executive and Chair voting Results</p>	<p>The proposed Executive Board was approved by all eligible companies present using the voting papers, with 11 approving the Executive Board members and 0 rejecting.</p> <p>The Executive Board for the following year consists of the following:</p> <p>Pete Price – Office Essentials George Ralston – STM Apryl Biddle – Minsups Carl Quinn - Coveris</p>	

	<p>Simon Schofield – Car Transplants Jacqui Wood – CSS</p> <p>JH explained that the BID is looking to recruit one further Board member therefore, if anyone is interested please can they contact Jane in the first instance on 01606 723175.</p>	
<p>AOB</p>	<p>Victoria Hart and Marvin Smith from Warrington & Vale Royal College gave a brief introduction to the college and how they would like to engage with businesses on the Estate in the future. LA to send further information once received.</p>	

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